

Local Outbreak Engagement Board Paper

1. Reference Information

Paper tracking information	
Title:	COVID-19 Local Outbreak Control Plan Update
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Sponsors:	Tim Oliver, HWB Chairman and LOEB Chairman Joanna Killian, Chief Executive of Surrey County Council Ruth Hutchinson, Interim Director of Public Health (SCC)
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Related papers	Published Local Outbreak Control Plan for Surrey

2. Executive summary

Surrey's Local Outbreak Control (LOC) Plan was published on 30 June 2020. The full LOC Plan and Summary Plan are available to view on the council website:

<https://www.surreycc.gov.uk/people-and-community/emergency-planning-and-community-safety/coronavirus/coronavirus-testing>

This is an iterative document which will be updated to reflect ongoing changes:

- To national guidance, learning from outbreaks and incidents in Surrey or other areas
- To operational processes for supporting specific settings during outbreaks

The next phase involves development of Task and Finish (T&F) groups to lead on further local planning. The approach being taken is as follows:

- A Task and Finish group for each setting or community outlined in the LOC Plan will be established. This may involve linking in with specific recovery groups.
- Each group will be led by a member of the Public Health team who has specific knowledge of the setting or community type. They will have the support of the programme team (PH colleagues) as well as a relevant member of the Health Protection Operation Group (HPOG), communications lead and other relevant partners.

Using specific information and guidance from the programme team, each T&F Group will be required to:

1. Complete a capacity planner which includes Roles & Responsibilities
2. Develop local joint protocols
3. Identify gaps in established processes and existing LOC Plan
4. Identify and raise any concerns, blockers or additional support required to complete the tasks
5. Report back to the programme team on expected timescales, blockers/issues where they need support and any key challenges/risks in delivering the outputs.

3. Recommendations

The key recommendation to the Board is to note the next phase of Task and Finish groups for further local planning and provide any comments to Public Health.

4. Next Steps

Following this, a schedule to conduct a series of desktop exercises will be used to test the settings local joint protocols with the support of military colleagues.

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